

TERMS OF REFERENCE
SUPPLY AND DELIVERY OF DUCTILE IRON FITTINGS, CAST IRON
FITTINGS AND FIRE HYDRANT HEAD

APPROVED BUDGET FOR THE CONTRACT (ABC): P 3,327,754.00

I. MODE OF PROCUREMENT

Republic Act No. 9184 Rule IV, Section 10-
Competitive Bidding

II. Specifications

See attached **Annex- A** for the Technical
Specifications of each item.

III. Delivery Period

On staggered basis (see the attached Schedule of Deliveries)
Contract Duration/ Delivery Period- forty five (45) calendar days

IV. Evaluation Rules

All items are grouped together to form one complete lot that would be awarded to one(1)
Bidder to form one complete contract. Bidder shall submit bid on a lot basis.
Bid per item must not exceed the Approved Budget for the Contract (ABC) of each item.

V. Terms of Payment

Payment shall be made within thirty (30) calendar days after each delivery.

VI. Warranty

Three (3) years warranty on the manufacturing defects upon acceptance of delivered
supplies. Defective items shall be replaced within two (2) to three (3) calendar days
upon return. To assure that the manufacturing defects shall be corrected by the
supplier, a warranty security shall be required. The obligation of warranty shall be
covered in an amount equivalent to five (5) percent of every progress payment or
special bank guarantee equivalent to five (5) percent of the total contract price. The
said amount shall only be released after the lapse of warranty period.

VII. Right to Reject Any or All Bids

The **Head of the Procuring Entity (HOPE)** reserves the right to reject any or all bids.
The **Head of the Procuring Entity (HOPE)** also reserves the right to
reject the bid of any contractor/supplier who submitted fraudulent,
suppressed, or incomplete information.

VIII. Basis of Award

Lowest Calculated Responsive Bid (LCRB) or Single Calculated Responsive Bid (SCRB)

IX. Post Qualification

Checking & verification of the quality & specifications of each item shall be done during the Post Qualification.

X. Supplier should an ISO Certified

XI. Bidder must secure a Certification of No Pending Case from the Department of Labor and Employment (DOLE)

XII. Bidding Document

The cost of the Bidding Document is five thousand pesos & 00/100 (P 5,000.00).

All other necessary instructions, schedule of requirements, special & general conditions of the Contract are clearly stated on the Bidding Documents.

Prepared by:

(SGD.)ENGR. ROBERTA U. SANTOS

Division Manager-b, Production & Engineering

Approved by:

(SGD.)ENGR. RICARDO B. PEREZ

General Manager

Head of the Procuring Entity (HOPE)

Date: _____