

**TERMS OF REFERENCE**  
**SUPPLY AND DELIVERY OF DUCTILE IRON FITTINGS, CAST IRON**  
**FITTINGS AND FIRE HYDRANT HEAD**

**APPROVED BUDGET FOR THE CONTRACT (ABC): P 2,536,909.00**

- I. **MODE OF PROCUREMENT**  
Republic Act No. 9184 Rule IV, Section 10-  
Competitive Bidding
- II. **Specifications**  
See attached **Annex- A** for the Technical  
Specifications of each item.
- III. **Delivery Period**  
On staggered basis (see the attached Schedule of Deliveries  
Contract Duration/ Delivery Period- forty five (45) calendar days
- IV. **Evaluation Rules**  
All items are grouped together to form one complete lot that would be awarded to one(1)  
Bidder to form one complete contract. Bidder shall submit bid on a lot basis.  
Bid per item must not exceed the Approved Budget for the Contract (ABC) of each item.
- V. **Terms of Payment**  
Payment shall be made within thirty (30) calendar days after each delivery.
- VI. **Right to Reject Any or All Bids**  
The **Head of the Procuring Entity (HOPE)** reserves the right to reject any or all bids.  
The **Head of the Procuring Entity (HOPE)** also reserves the right to  
reject the bid of any contractor/supplier who submitted fraudulent,  
suppressed, or incomplete information.
- VII. **Basis of Award**  
Lowest Calculated Responsive Bid (LCRB) or Single Calculated Responsive Bid (SCRB)
- VIII. **Post Qualification**  
Checking & verification of the quality & specifications of each item shall be done  
during the Post Qualification.

**IX. Bidding Document**

The cost of the Bidding Document is five thousand pesos & 00/100 (P 5,000.00).

All other necessary instructions, schedule of requirements, special & general conditions of the Contract are clearly stated on the Bidding Documents.

Prepared by:

**ENGR. ROBERTA U. SANTOS**

Division Manager-b, Production & Engineering

Approved by:

**ENGR. RICARDO B. PEREZ**

General Manager

Head of the Procuring Entity (HOPE)

Date: \_\_\_\_\_