Form no: QMS 18 December 2016 Rev. 00



CONTEXT OF THE ORGANIZATION

Date prepared: January 05, 2017 Date updated:

| INTERESTED PARTIES | NEEDS/EXPECTATIONS | ISSUES INTERNAL/EXTERNAL | RISK/ OPPORTUNITY |
|--------------------|---|---|----------------------|
| CONCESSIONERS | Timeliness and accurate reading | Meter is hard to read due : - Moist meter glass - Broken mete glass - Inside premises - Buried meter - Due to high tide - Stolen meter Absent or sick meter reader | RISK / OPPORTUNITY |
| | Timeliness and proper distribution of bill statement | Late bill tending due ; - Weather condition - High or low consumption / same reading Billing statement not received due to no attending person Or no mail box | RISK |
| | Prompt and proper action on request | No water / leakages/ dirty water Reopening and temporary disconnection | Risk / opportunity |
| | Correctness and ease in paying | Long lines of paying customers during due dates | risk |
| | Correct information on rules and regulation of water district | Lack awareness of WD rules and regulation | risk |

DIVISION/SECTION: Commercial

Form no: QMS 18 December 2016 Rev. 00



CONTEXT OF THE ORGANIZATION

Date prepared: January 05, 2017 Date updated:

| INTERESTED PARTIES | NEEDS/EXPECTATIONS | ISSUES INTERNAL/EXTERNAL | RISK/ OPPORTUNITY |
|---------------------|--|---|---------------------------|
| EMPLOYEES | Management support | Lack of medical insurance and other benefits Lack of supplies and transportation maintenance Lack of tools / equipment for disconnection Lack of plumber for basic repair and maintenance Lack of manpower for disconnection Lack information and seminars | - RISK / - OPPORTUNITY |
| ENGINEERIN DIVISION | - Prompt submission of service request and maintenance Orders | - Prompt action of service request | - RISK |
| ADMIN. DIVISION | - Prompt submission of reports | - Prompt submission of reports | - risk |
| BARANGAY OFFICIALS | - Requirements and permits | | |
| 1 | | | |



DIVISION/SECTION: Commercial